

The 7 Pillars of a Structured Church

Checklist for Church Leaders

Use this checklist to evaluate the organizational structure of your church.

1. Clear Vision & Mission

- ☐ Our church has a written vision and mission statement.
- ☐ Every ministry aligns with this vision.
- ☐ Our members understand the mission and can articulate it.

2. Defined Leadership Structure

- ☐ We have a clear organizational chart or leadership framework.
- ☐ Ministry leaders know their responsibilities.
- ☐ Roles are filled based on gifting, not just availability.

3. Communication Systems

- ☐ There is a regular flow of internal communication among leaders.
- ☐ Church announcements are shared across consistent platforms.
- ☐ We use tools (email, group chat, software) to communicate efficiently.

4. Ministry Alignment & Collaboration

- ☐ Ministries are not working in silos.
- ☐ There is a regular planning rhythm between departments.
- ☐ We evaluate ministries for effectiveness and alignment.

5. Volunteer Development

- ☐ Volunteers receive orientation and training.
- ☐ We have a system to recruit, place, and appreciate volunteers.
- ☐ Volunteers are not overburdened and have clear expectations.

6. Worship & Event Planning

- ☐ Our worship services are thoughtfully planned in advance.
- ☐ We use a worship flow document or agenda.
- ☐ We evaluate and review services for effectiveness.

7. Administrative & Financial Systems

- ☐ We have a church manual or SOPs (standard operating procedure) in place.
- ☐ Budgets are set and tracked responsibly.
- ☐ Our financial reports are reviewed and communicated transparently.