



Church Wedding Request Form

Please complete this form to request a wedding ceremony at the church. All weddings must be approved by church leadership and are subject to availability and alignment with church policies.

Bride and Groom Information

Bride's Name: _____

Phone Number: _____

Email Address: _____

Church Membership (if any): _____

Groom's Name: _____

Phone Number: _____

Email Address: _____

Church Membership (if any): _____

Wedding Details

Requested Wedding Date: _____

Requested Time (Start - End): _____

Rehearsal Date & Time: _____



Estimated Number of Guests: _____

Officiating Minister (if known): _____

Facility Usage

- ☐ Sanctuary
- ☐ Fellowship Hall (Reception)
- ☐ Kitchen
- ☐ Dressing Rooms
- ☐ Audio/Visual Equipment

Other Requests/Notes: _____

Additional Church Services (check all that apply)

- ☐ Church Musician
- ☐ Soloist
- ☐ Sound Technician
- ☐ Video Recording
- ☐ Custodial Services

Premarital Counseling

Premarital counseling with a pastor is required for all weddings held at the church.

Preferred Pastor for Counseling: _____

Have you already begun counseling? ☐ Yes ☐ No

Fees and Policies

A detailed list of fees will be provided upon request and includes space rental, custodial services, sound technician, and more.

A deposit is required to hold the date. All balances must be paid at least 2 weeks prior to the wedding.

No smoking or alcohol is permitted on the premises. Decorations must be approved in advance.



Agreement

We, the undersigned, agree to adhere to the church's policies and procedures for weddings. We understand that our wedding date is not confirmed until approved and all necessary fees and paperwork are completed.

Bride's Signature: _____ Date: _____

Groom's Signature: _____ Date: _____

Church Administrator Approval: _____ Date: _____