

Worship Service Design Worksheet

This worksheet helps worship leaders and pastors design a service flow that is rooted in Scripture, intentional in structure, and conducive to spiritual transformation. For digital worship service planning, use Planning Center

Instructions: Use the guiding questions in each section to plan a worship service. Reflect on how each element contributes to a cohesive flow and evangelistic purpose.

1. Theme & Scripture Foundation

- What is the main theme or spiritual emphasis of the service?
- What scripture(s) support this theme?
- What is the desired spiritual outcome for attendees?

2. Welcome & Opening

- Who will welcome attendees and how will they set the spiritual tone?
- Will a scripture, prayer, or call to worship be used at the beginning?

3. Praise & Worship

- What songs will reinforce the service theme?
- Is there a balance of celebration, reflection, and intimacy in the music?
- Are the songs singable and familiar to your audience?

4. Prayer & Scripture Reading

- Who will lead in prayer, and what will they pray for?
- Will you incorporate corporate or intercessory prayer?
- What Scripture passage(s) will be read publicly?

5. Testimony or Ministry Highlight (optional)

- Is there a story or testimony that connects to the theme?
- How does this moment help people see God at work?

6. Offering & Giving Moment

- What message about stewardship connects to the service theme?
- How will you encourage people to give with joy and purpose?

7. Sermon or Devotional Message

- What is the core message of the sermon?
- What response or decision are you inviting people to make?
- How long is the message, and how does it fit into the overall flow?

8. Appeal or Call to Action

- Will there be an altar call, reflection time, or response card?
- What clear action should people take in response to the Word?

9. Closing & Benediction

- How will the service end with spiritual encouragement?
- Will a final song, scripture, or blessing be used?

10. Post-Service Engagement

- What follow-up opportunities will be shared (e.g., Bible study, baptism class)?
- How can guests connect with leaders or join a ministry?

Sample Worship Service Flow

- 1. Pre-Service Music: Instrumental praise to set the atmosphere
- 2. Welcome & Scripture Reading: Isaiah 55:6–7 – Invitation to seek the Lord
- 3. Praise & Worship: Uplifting songs focused on grace and salvation
- 4. Prayer: Intercession for those seeking Christ
- 5. Testimony: A short story of personal transformation
- 6. Offering: Encouragement to sow into Kingdom work
- 7. Sermon:
- 8. Appeal: Invitation to come forward for prayer or decision for Christ
- 9. Closing Song:
- 10. Benediction: